**FACULTY OF MILITARY SCIENCE**

**Action Plan 2018**

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| **Objectives** | **Actions** | **Timeline** | **Responsibility** | **Budget** |
| **Objective 1 Lecturer Knowledge Development**  1.1. Individual Support Sessions  1.2 Departmental level training sessions  1.3 Emerging technologies Lunch Hour Sessions.  1.4 Faculty T & L day  1.5 Faculty Reflective Day | 1.1.1 One on one training and support.  1.2.1 Training lecturers to create calculated questions using cloze.  SUNLEARN training for individual depts.  1.3.1 Training on different learning technologies during weds lunch in conjunction with CLT.  1.4.1 Opportunity to showcase blended learning  1.5.1 PREDAC, CHEC Course, BLSC attendees share what their journeys | Ongoing  Ongoing  Ongoing  Ongoing  March & Sep 2018  November | MK  MK  MK  MK  LT Champions  MK, F  PREDAC, CHEC Course, BLSC attendees share what their journeys | UCDG  UCDG  UCDG |
| **Objective 2 Projects/Research**  *Official Projects with identified outputs*  2.1 Adaptation of FMS students to technology learning environments  2.2 Rubric for self and peer evaluation of courses on SUNLearn  7.3 Research Project with Mpumalanga Department of Education: Underutilisation of ICTs supplied in MSTA schools | 2.1.1 Publish a paper in an accredited journal  2.2.1 Presentation of a paper in ICEL  2.2.2 Publication of article in an accredited journal  2.3.1 Application of ethical clearance  2.3.2 Data collection  2.3.3 Analysis of data  2.3.4 Writing a paper  2.3 5 Presentation of a paper in SAERA and publication | Dec 2018  July 2018  March 2018 to November 2019 | MK, BB  MK  Maria, Sipho, MK | Research Funds  CPD Funding (CLT)  Mpu DoE, Social Impact funding |
| **Objective 3 Programme Renewal**  *Curriculum review of Identified modules / programmes with a view to integrating the use of ICTs in the teaching and learning activities*    3.1 Re-curriculation of CIS Modules: Incorporation of digital literacy.  3.2 Programme development of the PMCS suggestions to heads of department & individual colleagues to incorporate the use of SUNLearn and other ICTs in the faculty’s  3.3. Learning Design: Unpack modules using learning designer | Meetings with Programme Coordinators, Departmental Chairs and individual lecturers  Meetings with Programme Coordinators, Departmental Chairs and individual lecturers  3.3.1 Digitalising story boards developed in 2017. Preparation of lesson plans via learning Designer.  3.3.2 Creating visual format of programmes and modules (podcasts) in order to explain the effect of credits (notional hours) on competing demands (academic and military) on student time.  3.3.3 Presentation of video clips (modules & programmess) to Military Instructors (SMD), Commandant and Career Managers.  3.3.4 Sharing video clips on faculty website | Ongoing  March 2018 to July 2019 | Fankie, Wayne, Cobus, Andre, Vusi Jacq,  Fankie, MK, Prog Coord, School Chairs | UCDG  UCDG |
| **Objective 4 Students**  *The provision of student user support as well as student training in the use of the LMS and emerging technologies.*  4.1 Improving student readiness for blended learning (create podcasts)  4.2 Introduction to Emerging Technologies  4.3 Support sessions  4.4 Guest Lecturer: Interactive Content | 4.1.1 Password Support and management  4.1.2 Boot camp training  4.2.1 Lunch Hour Sessions for Post graduate Students  4.3.1 SUNLearn training for new lecturers and academic assistants  4.3.2 Lecturers enrolled for BLSC  4.3.3 Incentivising ICTs champions  4.4.1 Interactive study guide  4.4.2 Interactive Maths Content | Ongoing  January and July  Ongoing  Ongoing  Annually  September 2018 | MK, Post Grads  ICT Champions  MK, ICT Champions  Fankie, MK, Dep Chairs  Ms Burger | Dean’s funds  UCDG |
| **Objective 5 Networking and Collaboration**  *To establish links with other educational institutions with the purposes of expanding knowledge and blended learning practices*  5.1 University of Namibia  5.2 UKZN | 5.1.1 Partnering with UNAM for blended learning workshops and workshops and research  5.2.1 Assist in the coordination of hosting Moodlemoot 2019 Africa in UKZN | Ongoing  Ongoing | MK, BB  UKZN, MK, BB, Gavin, Michael & Martin | UNAM, DOD  Sponsored |
| **Objective 6 Strategic Development**  *Identification of important areas for improvement and strengthening via strategic planning*  6.1 Review Faculty guidelines and policies for the implementation of blended learning.  6.2 Creating a Blended Learning Centre | 6.1.1 Review of blended policy  6.1.2 Presentation to Fac T&L Committee  6.1.3 Presentation to Fac Board for ratification  6.2.1 Convert one of the syndicate rooms to be a Blended Learning Centre  6.2.2 Install software to two computers to be availed for use by any lecturer.  6.2.3 Appointment of Centre Manager: Acad Assist | Sep 2018  April 2018 to April 2019 | Fankie, T & L Committee  MK, Andries, |  |
| Objective 7 Community Service  *To build and support the local, educational and defence community by assisting with e-learning related development*  7.1 War College and Defence College SUNLEARN rollout  7.2 Diazville High School and West Coast FET College  7.3 Mpumalanga Department of Education: MST Academy | 7.2.1 Visit to Defence College in Pretoria to assess SUNLEARN rollout  7.2.2 Training for War and Def College instructing staff  7.2.3 Training for students at War and Def College on eCampus  7.2.3. Assist Def College in acquiring suitable IT Platform for SUNLEARN roll out  7.2.1 Presentations by teachers from local schools and FET college  7.3.1 Presentations by MSTA teachers on small interventions they have tried    7.3.2 Presentation of a papers in SAERA, Publication of a paper in an accredited journal | September 2018  Ongoing, starting from January 2019  January  March 2019  June 2019  October 2018 to April 2019 | MK  MK  MK, NMC  NMC  MK, Diazville and West Coast teachers  Maria, siphon, MK, MSTA teachers | DOD  Social Impact Funds  Mpu DoE |
| *Objective 8: Continuous Professional development*  8.1 Attendance of BL seminar  8.2 Implementation of data driven (Flagging system of students before going for Review Board institution)  8.3 Workshops facilitated by Microsoft  2.4 Learning Analytics: Incorporation of SUNi data with data generated by LMS  2.5 Sharepoint training | 8.1.1 UP2U  8.2.1 Business Intelligence Workshop  8.2.2 Learning Analytics  8.2.3 Microsoft Training sessions  2.4.1 Guest Lecturer on Business Intelligence: SUNi  2.4.2 Guest Lecturer: Learning Analytics expert  2.5.1 Advanced Sharepoint training | 16 April 2018  February 2019  To be confirmed  Sep 2018  March 2019  Quarterly | SS, JP  MK, Andre, Wayne, Andries, Paul, Kister  SS, JP  Ms Kister  Paul Prinsloo  Scot Ortlepp, Sandra | Funded  UCDG  Funded |