**FACULTY OF MILITARY SCIENCE**

**Action Plan 2018**

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| **Objectives** | **Actions** | **Timeline** | **Responsibility** | **Budget** |
| **Objective 1 Lecturer Knowledge Development**1.1. Individual Support Sessions1.2 Departmental level training sessions1.3 Emerging technologies Lunch Hour Sessions.1.4 Faculty T & L day1.5 Faculty Reflective Day | 1.1.1 One on one training and support.1.2.1 Training lecturers to create calculated questions using cloze.SUNLEARN training for individual depts.1.3.1 Training on different learning technologies during weds lunch in conjunction with CLT.1.4.1 Opportunity to showcase blended learning1.5.1 PREDAC, CHEC Course, BLSC attendees share what their journeys | OngoingOngoingOngoingOngoingMarch & Sep 2018November | MKMKMKMKLT ChampionsMK, FPREDAC, CHEC Course, BLSC attendees share what their journeys | UCDGUCDGUCDG |
| **Objective 2 Projects/Research***Official Projects with identified outputs*2.1 Adaptation of FMS students to technology learning environments 2.2 Rubric for self and peer evaluation of courses on SUNLearn7.3 Research Project with Mpumalanga Department of Education: Underutilisation of ICTs supplied in MSTA schools | 2.1.1 Publish a paper in an accredited journal2.2.1 Presentation of a paper in ICEL 2.2.2 Publication of article in an accredited journal2.3.1 Application of ethical clearance2.3.2 Data collection2.3.3 Analysis of data2.3.4 Writing a paper2.3 5 Presentation of a paper in SAERA and publication | Dec 2018July 2018March 2018 to November 2019 | MK, BBMKMaria, Sipho, MK | Research FundsCPD Funding (CLT)Mpu DoE, Social Impact funding |
| **Objective 3 Programme Renewal***Curriculum review of Identified modules / programmes with a view to integrating the use of ICTs in the teaching and learning activities*3.1 Re-curriculation of CIS Modules: Incorporation of digital literacy. 3.2 Programme development of the PMCS suggestions to heads of department & individual colleagues to incorporate the use of SUNLearn and other ICTs in the faculty’s 3.3. Learning Design: Unpack modules using learning designer | Meetings with Programme Coordinators, Departmental Chairs and individual lecturers Meetings with Programme Coordinators, Departmental Chairs and individual lecturers 3.3.1 Digitalising story boards developed in 2017. Preparation of lesson plans via learning Designer.3.3.2 Creating visual format of programmes and modules (podcasts) in order to explain the effect of credits (notional hours) on competing demands (academic and military) on student time.3.3.3 Presentation of video clips (modules & programmess) to Military Instructors (SMD), Commandant and Career Managers.3.3.4 Sharing video clips on faculty website  | OngoingMarch 2018 to July 2019 | Fankie, Wayne, Cobus, Andre, Vusi Jacq, Fankie, MK, Prog Coord, School Chairs | UCDGUCDG |
| **Objective 4 Students***The provision of student user support as well as student training in the use of the LMS and emerging technologies.*4.1 Improving student readiness for blended learning (create podcasts)4.2 Introduction to Emerging Technologies 4.3 Support sessions4.4 Guest Lecturer: Interactive Content  | 4.1.1 Password Support and management4.1.2 Boot camp training 4.2.1 Lunch Hour Sessions for Post graduate Students4.3.1 SUNLearn training for new lecturers and academic assistants4.3.2 Lecturers enrolled for BLSC4.3.3 Incentivising ICTs champions4.4.1 Interactive study guide4.4.2 Interactive Maths Content | OngoingJanuary and JulyOngoingOngoingAnnuallySeptember 2018 | MK, Post GradsICT ChampionsMK, ICT ChampionsFankie, MK, Dep ChairsMs Burger | Dean’s fundsUCDG |
| **Objective 5 Networking and Collaboration***To establish links with other educational institutions with the purposes of expanding knowledge and blended learning practices*5.1 University of Namibia5.2 UKZN | 5.1.1 Partnering with UNAM for blended learning workshops and workshops and research5.2.1 Assist in the coordination of hosting Moodlemoot 2019 Africa in UKZN | OngoingOngoing | MK, BBUKZN, MK, BB, Gavin, Michael & Martin | UNAM, DODSponsored |
| **Objective 6 Strategic Development***Identification of important areas for improvement and strengthening via strategic planning*6.1 Review Faculty guidelines and policies for the implementation of blended learning.6.2 Creating a Blended Learning Centre | 6.1.1 Review of blended policy6.1.2 Presentation to Fac T&L Committee6.1.3 Presentation to Fac Board for ratification6.2.1 Convert one of the syndicate rooms to be a Blended Learning Centre6.2.2 Install software to two computers to be availed for use by any lecturer. 6.2.3 Appointment of Centre Manager: Acad Assist | Sep 2018April 2018 to April 2019 | Fankie, T & L CommitteeMK, Andries,  |  |
| Objective 7 Community Service*To build and support the local, educational and defence community by assisting with e-learning related development*7.1 War College and Defence College SUNLEARN rollout7.2 Diazville High School and West Coast FET College7.3 Mpumalanga Department of Education: MST Academy | 7.2.1 Visit to Defence College in Pretoria to assess SUNLEARN rollout7.2.2 Training for War and Def College instructing staff7.2.3 Training for students at War and Def College on eCampus7.2.3. Assist Def College in acquiring suitable IT Platform for SUNLEARN roll out7.2.1 Presentations by teachers from local schools and FET college7.3.1 Presentations by MSTA teachers on small interventions they have tried 7.3.2 Presentation of a papers in SAERA, Publication of a paper in an accredited journal | September 2018Ongoing, starting from January 2019JanuaryMarch 2019June 2019October 2018 to April 2019 | MKMKMK, NMCNMCMK, Diazville and West Coast teachersMaria, siphon, MK, MSTA teachers | DODSocial Impact FundsMpu DoE |
| *Objective 8: Continuous Professional development*8.1 Attendance of BL seminar8.2 Implementation of data driven (Flagging system of students before going for Review Board institution) 8.3 Workshops facilitated by Microsoft 2.4 Learning Analytics: Incorporation of SUNi data with data generated by LMS2.5 Sharepoint training | 8.1.1 UP2U8.2.1 Business Intelligence Workshop8.2.2 Learning Analytics8.2.3 Microsoft Training sessions2.4.1 Guest Lecturer on Business Intelligence: SUNi2.4.2 Guest Lecturer: Learning Analytics expert2.5.1 Advanced Sharepoint training | 16 April 2018February 2019To be confirmedSep 2018March 2019Quarterly | SS, JPMK, Andre, Wayne, Andries, Paul, KisterSS, JPMs KisterPaul PrinslooScot Ortlepp, Sandra | FundedUCDGFunded |